

Paper Place's Take-and-Make Instructions

Buggies and Buds Shop Hop 2015 - Coaster Mini Album



You will want to gather the following supplies-

- a. Scissors
- b. Paper trimmer
- c. Adhesive (glue or tape runner)
- d. Glue (wet)
- e. 3D/foam tape (optional)
- f. Corner rounder
- g. Hole punch, preferably one that goes through chipboard
- h. Gray ink pad for edge inking (I used Ranger's Hickory Smoke Distress Ink (optional))

Take note: The patterned papers and embellishments you received in your kit may vary from the example pictures. All the kits were stuffed with patterns that came from paper pads, so all the colors and patterns coordinate in some way.

Save your embellishing for last—you will want to use scraps of patterned paper that you have left over for embellishing. You will be using scraps to make the pennants on the front cover, as well. ...and as always (as Shirley would say!) GLITTER GLUE GOES LAST! I used Diamond Stickers to “glitter up” the embellishments and some patterns on the patterned paper.

1. Cover

- a. Take a 3 ½” piece of white cardstock and punch rounded corners. Ink the edges. Adhere to a coaster. (If you don't have a corner rounder you can glue the white square of cardstock to the coaster, turn it over, and trim around the corners with scissors.)
- b. Choose a pattern from the 2” x 6” strips of paper and cut with a trimmer to 2” x 3 ½”. Ink the edges. Adhere this strip to the center of the coaster, on top of the white cardstock.
- c. We'll make the pennants after the mini album is finished because you'll use the scraps of patterned paper that you have left over to make them.



2. Page One

- Take a piece of 3 ½" x 3 ½" pink cardstock, round the corners and ink the edges. Adhere the back of the coaster that you put the cover on.
- Cut a 2" x 3 ½" strip of patterned paper from one of the 2" x 6" strips. Ink the edges and adhere to the left side of page one. Adhere one of the 2 ¼" x 3" gray photo mats as you wish. Leave the embellishing for later.

3. Page Two

- Take the other 3 ½" x 3 ½" pink cardstock, round it's corners and ink the edges. Adhere to a new coaster.
- Find the 1 ½" x 3 ½" pink cardstock strip. You will want to use glue to put around three edges, leaving a long edge without adhesive...this will make your pocket. Adhere this to the bottom edge of the coaster, on top of the pink cardstock.
- Cut a strip of patterned paper (it can be the same as the pattern you used on page one, or another pattern, if you wish) to 1" x 3 ½". Ink the edges and adhere it to the center of the pocket strip.
- Adhere a 1 ½" x 2 ½" gray mat above the pocket.
- Leave the embellishing and tags for the pocket for later.



4. Page Three

- a. Take a square of 3 ½" X 3 ½" yellow cardstock, round the corners and ink the edges. Adhere it to the back of the coaster that you put page two on.
- b. Choose a pattern from the 3" x 6" strips and cut it to 2 ½" x 3 ½". Ink the edges and adhere to the center of the coaster.
- c. Adhere two 1 ¾" x 1 ¾" gray photo mats and save the embellishing for later.

5. Page Four

- a. Cut a pattern to 2 ¼" x 3 ½". Ink the edges and adhere it to the right edge of a new coaster.
- b. Take the 1 ½" x 3 ½" yellow cardstock strip, ink the edges, and round two of the corners (see picture). Only put glue on three edges to make the pocket and adhere to the left side of the coaster, overlapping the patterned paper. Leave the tags and embellishing for later.



6. Page Five

- Find a piece of 3 ½" x 3 ½" teal cardstock, round the corners, and ink the edges. Adhere it to the back of page four's coaster.
- From the 3" x 6" pattern strips, cut a piece to 3" x 3 ½". Ink the edges and adhere it the center of the coaster, on top of the teal cardstock.
- Cut another pattern strip to 1 ¼" x 3" and adhere it to the patterned strip you just put down on the teal cardstock.
- Adhere down a 3" x 2 ¼" gray photo mat. Save the embellishing for later.

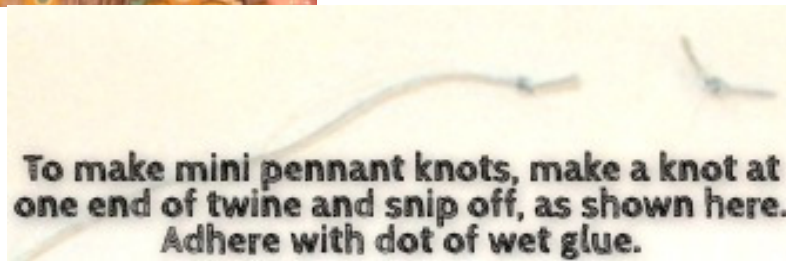
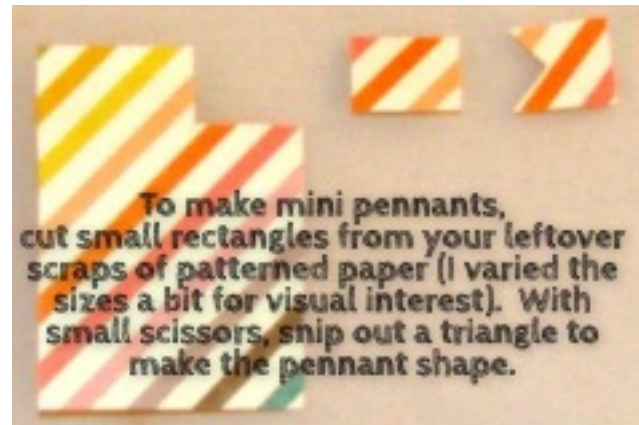
7. Page Six

- Take the other piece of 3 ½" x 3 ½" teal cardstock, round the corners, and ink the edges. Adhere it to the back of a new coaster.
- Choose a patterned paper from your kit and cut it to 2" x 3 ½", ink the edges, and adhere it in the center of the coaster on the teal cardstock.
- Adhere the last 2 ¼" x 3" gray photo mat. Save the embellishing for later.

1. Back Cover

- Round the corners and ink the edges of the last 3 ½" x 3 ½" white cardstock. Adhere it to the back of the coaster you just completed.
- Cut a piece of patterned paper to 2" x 2 ½" and ink the edges. Adhere it to the center of the coaster on the white cardstock. Wait until you do all the embellishing to choose a bingo card for the back. You might want to use the words or numbers cut from it for embellishing elsewhere in the album.





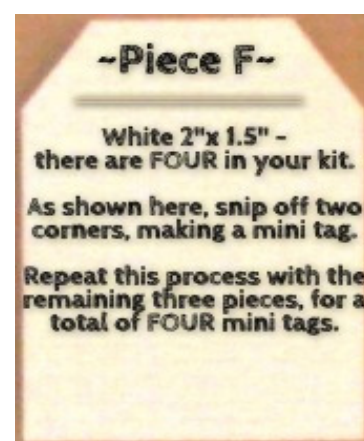
2. Embellishing

a. Cover Embellishing

- i. To make the pennants, use 7 pieces of scrap patterned paper to cut little rectangles. You could make them all the same pattern, or alternate two patterns, or however you wish. My largest pennant (with the orange flower and teal background and is the top one) is $\frac{1}{8}$ " wide and $\frac{5}{8}$ " long. All the rest are smaller than this and are random different sizes. You'll use the tip end of your scissors to snip out the notch at bottom of each pennant. Don't forget to ink the edges. Adhere these pennants with foam tape to raise them up. To use the jute twine between each pennant, you'll choose one of the colors of twine that is in your kit. Start at one end and make a knot close to the end of the twine (like the first step of tying your shoe). Trim it off the long piece and trim the ends of this tiny knot to whatever length you would like. If you made 7 pennants, then you need a total of six knots. To adhere the knots, you'll put a dot of glue on the patterned paper between two pennants and press the tiny knot into that dot of glue.
- ii. Take the die cut embellishment that looks like a postage stamp frame. There should also be a square of cardstock that will fit into the postage stamp frame. Don't forget to ink the edges of the frame and the square. You'll adhere this embellishment with foam tape. Choose a word from the cardstock word strip, cut it out and trim close so that it fits within the square and ink the edges. Adhere it directly onto the square in the position you would like. Mine is adhered close to the bottom. Adhere your largest butterfly onto the frame, taking care not to cover the word you just glued down and adhere it by putting glue only on its body so that the wings are free for you to fold up.

b. Pages One and Two Embellishing

- i. Choose another word from the word strip, cut it out, and adhere it to the bottom left of page one, overlapping the gray photo mat. If you DON'T put adhesive on the back of the word where it will overlap the photo mat, then you can just slip a picture behind it later.
- ii. Choose a butterfly and adhere it by putting glue only on it's body so that the wings are free to be folded up a bit.
- iii. On page two, find a piece of scrap patterned paper and cut a small rectangle that will fit under a word that you either cut from the bingo cards that are in your kit or a word from the cardstock word strip. I adhered this rectangle with foam tape and cut notches on each side of the word. I also used a mini and a small butterfly here.



c. Embellishing Four Tags For Both Of Your Pockets

- i. There are four 2" x 1 ½" pieces of white cardstock in your kit. Take each one and snip off the top two corners of them (see picture). Ink the edges and punch a hole in the tops of all four white pieces. Now you'll use scraps of patterned paper to embellish the tags... little strips horizontally or vertically, or if you have big enough pieces left over, you can cover a whole side. Don't forget to decorate the back, too, and ink the edges of the patterned paper before adhering it to the tag! Wait to put the ribbons on until you have used the ribbons for tying the book together. The leftover pieces from doing that will be used for your tags.

d. Pages Three and Four Embellishing

- i. For page three, use scraps of patterned paper for the rectangle with the word at the top. I glued it directly to the coaster, then cut out and foam taped a word, on an angle, to it. I also added a butterfly and gem.
- ii. For page four, I just trimmed out words and adhered them directly to the coaster. If you avoid glue on the parts that overlap the photo mat, you'll be able to slip in a picture later on. I also added a butterfly and gem on the bottom left.

e. Back Cover Embellishing

- i. If you have a bingo card embellishment left over, you can use it here. If not, you might have patterned paper that you can cut items from or add another butterfly...it's up to you!



3. Tying It All Together

- a. Use a hole punch to punch a hole in the upper left corner of the cover coaster.
- b. Use this cover coaster's hole as a template and use a pencil to mark where the hole is on the rest of the coasters. Make sure they are right side up and facing the way they should be! Now punch holes over the marks you made in all the rest of the coasters.
- c. I used both the yellow and pink ribbons, put them together, and threaded the ends through all the coasters and tied them all together in a knot. Trim down the ribbons taking as much away from the binding ribbons as possible (for use on your tags).
- d. Use the leftover ribbon and twine to tie onto your tags that go into your pockets. And lastly, apply glitter glue to whatever embellishments or paper prints you wish.